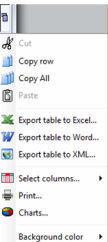


TIPS & TRICKS

Do you know working with columns can be much easier if using the in-built functions?

We are going to show you some of them, just the most useful and important in your daily work routine.

For example, the table columns can be moved just by dragging them with the left click.

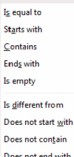
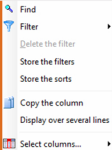


Each table in Mantaray has in its upper right corner a little icon. By clicking on it, in the displayed context menu you can choose different options to perform with the table:

- Copy, cut and paste
- Export the table data into Excel, Word or XML
- Add or hide the specific columns in your table
- Print the table
- Built a chart using a table data
- Choose the color for the row

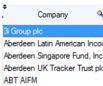
Right-click on the selected column title will show the context menu with the options to perform:

- Search function
- Set the data filter up for the table. Next time when you open the window, the data will be displayed in a filtered way.
- Delete the actual filter
- Save your filters for later
- Save the order of the columns
- Copy the selected column
- Display all the data even if it's in multiple lines
- Add or hide the specific columns in your table



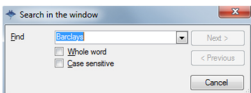
For the data filter, choose any of the listed conditions:

- The column data must exactly match the symbols entered in the filter field
- The column data must start with the symbols entered in the filter field
- The column data must contain any of the entered in the filter field symbols
- The column data must end with the entered in the filter field symbols, etc.



Column search function:

Left click on a little magnifying glass in the column title field will allow you to search specific data within the selected column.



Use the hot key 'CTRL+F' to search within the table view.